

# 224 HARRISON PARKING LOT & GARAGE

103 HARRISON PLACE, SYRACUSE, NY 13202

Below are the instructions to purchase your permit.  
Checks & Cash will not be accepted for monthly parking payments

**PERMIT RATE: \$80/mth Open Lot**

**PERMIT RATE: \$90/mth Garage**

**GO TO: [WWW.SYRACUSEPARKINGSERVICES.COM](http://WWW.SYRACUSEPARKINGSERVICES.COM)**

**VIDEO TUTORIAL LINK AVAILABLE ON OUR WEBSITE**

- 1) Click on: *BUY NEW PERMIT***
- 2) Click on: *PLEASE REGISTER HERE*, to create your new account. Choose PRIVATE INDIVIDUAL if purchasing for yourself OR choose COMPANY when buying several permits for one office/business.**
- 3) Choose your parking location: [224 HARRISON PARKING LOT & GARAGE](#)**
- 4) Enter your vehicle information required to complete the permit application.**
- 5) Be sure to check "*AUTO RENEW*" if you want your permit for more than one month.**
- 6) Once SPS MANAGEMENT has approved your permit application you will receive an email to log back into the permit account you created and make payment via credit card. Be sure to check the "*AUTO PAY*" box for the convenience of paying for future permits automatically.**
- 7) Conveniently update vehicle and credit card information in your online account at any time.**

*PERMITS WILL RENEW EACH MONTH ON THE 26<sup>th</sup> FOR THE UPCOMING MONTH*

*NON-PAYMENT BY THE 3<sup>rd</sup> OF EACH MONTH MAY RESULT IN A LATE FEE OR LOSS OF PERMIT*



**315-471-7275**

**FOLLOW US ON:**

